

THE ASSEMBLY HOUSE

YOUR WEDDING DAY

A day you'll remember forever deserves a setting you'll never forget and at The Assembly House we promise to make your dream wedding a reality.

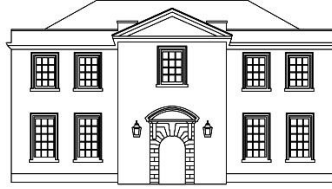
Our brochure offers you just a taste of what's hiding behind the impressive front door of our impressive Georgian townhouse in the heart of Norwich – from the sweeping driveway and sparkling fountain to our magnificent Grand Hall and stunning Music Room, The Assembly House offers a picture-perfect venue for your big day.

We would love to show you the House and gardens and introduce you to our wedding team – simply contact us to arrange a private viewing at your convenience.

Thank you for your interest in The Assembly House, we look forward to making memories with you and being part of your next big adventure.

Yours faithfully,

The Assembly House wedding team



THE ASSEMBLY HOUSE

MARRIAGES, CIVIL PARTNERSHIPS AND RENEWAL OF VOWS

We have two rooms which are licenced for ceremonies, but promise to only host one wedding at a time. We will take special care of you and your guests from the moment everyone arrives at the House. We are also happy for you to just simply hold your ceremony with us, please contact us for available times.

Our rates:

THE MUSIC ROOM

Monday to Friday and Sunday £625. Saturday £795

THE PIERCE ROOM

Monday to Thursday, £350. Friday to Sunday, £500

The above prices include the room hire and layout for the ceremony, a red carpet and the services of our dedicated weddings team.

Please note that we can offer a 20 per cent discount on the above prices for your civil ceremony in the Music Room or Pierce Room if you hold your wedding breakfast and reception at The Assembly House.

YOUR ASSEMBLY HOUSE WEDDING INCLUDES:

Your choice of the Simplicity, Freesia, Rose or Orchid Wedding

Menu tasting of your chosen menu

Exclusive use of the Noverre Garden area

The services of our dedicated wedding team and award-winning front of house team

A choice of rooms for your wedding ceremony, breakfast and evening reception

Use of The Grand Hall throughout your wedding day

The use of our Steinway Piano in The Music Room

Personalised wedding menus

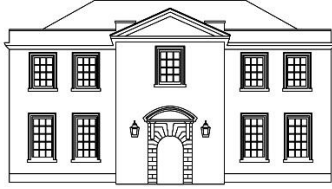
The use of our wedding cake stand and knife

The guarantee that no other wedding will be taking place in the House on your special day when booking one of our four packages

First anniversary Champagne Afternoon Tea voucher for two

Discounted rates for our award-winning luxury accommodation for you and your guests

Car parking is included for guests booked into our bedrooms



THE ASSEMBLY HOUSE WEDDING PACKAGES

SIMPLICITY WEDDING

(Available Monday to Thursday only)

Drinks reception offering each guest one glass of Prosecco
The Assembly House's Afternoon Tea Menu chosen by you
One glass of Prosecco for the toast
£62.00 per person

FREESIA WEDDING

Drinks reception offering each guest one glass of Prosecco, beer or a House cocktail
Two glasses of selected white or red wine with the meal
The Assembly House's three-course traditional formal seated menu
Glass of Prosecco for the toast
£80.00 per person 2022
£84.00 per person 2023/24

ROSE WEDDING

Drinks reception offering each guest one glass of Prosecco, beer or a House cocktail
Two glasses of Prosecco served with afternoon tea
The Assembly House's Afternoon Tea menu chosen by you
One glass of Prosecco for the toast
£80.00 per person 2022
£84.00 per person 2023/24

ORCHID WEDDING

Drinks reception offering each guest two glasses of Magnum Champagne
Your choice of six Assembly House canapés
Two glasses of white or red wine specially chosen for your selected menu
A three-course menu chosen by you and our Head Chef
Glass of Champagne for the toast
Choice of handmade chocolates served with coffee
Chair covers and sash colour of your choice or Chiavari chairs included
£99.00 per person 2022
£104.00 per person 2023/24

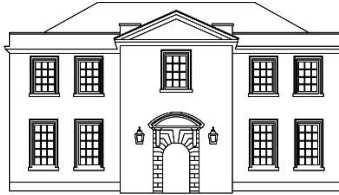
REDUCTIONS

Prices for guests under the age of five £10, price for guests aged between six and 11: half price

We offer a 10 per cent reduction on the Freesia, Rose and Orchid wedding packages for weddings taking place Monday to Thursday.

There is a 15 per cent reduction on accommodation prices in our luxury bedrooms for your wedding guests on the night of your wedding.

All prices include VAT at 20 per cent



THE ASSEMBLY HOUSE

THE ROOMS

Our stunning rooms will set the tone for a spectacular wedding whether you are planning an intimate ceremony or a grand celebration

THE GRAND HALL

Glittering chandeliers, heavenly high ceilings, a beautiful balcony and the perfect place to enjoy an arrival drink, our Grand Hall is a show-stopping space that will set the tone for a wonderful wedding. In the winter, the open fireplace is lit creating a cosy place to gather as you prepare for your ceremony, wedding breakfast or reception.

THE MUSIC ROOM

Our light-filled Georgian Music Room is a wonderful space for a wedding. Newly-decorated, it boasts spectacular chandeliers, detailed cornicing, a beautiful balcony that's perfect for photo opportunities, a stage, a polished wooden floor, a licensed bar, a minstrels' gallery and a Steinway grand piano. Licensed for civil ceremonies, it is the most regal room in the House

Civil Ceremonies: up to 140 guests

Wedding breakfasts: up to 100 (a minimum of 40 guests)

Evening receptions: up to 140 guests

THE NOVERRE BALLROOM AND GARDEN

This beautiful ballroom makes a stunning backdrop for larger occasions thanks to its high ceilings, crystal chandeliers and polished wooden floor. One of the largest event rooms in Norwich, it is perfect for wedding breakfasts and evening parties and boasts staging, a private bar, private entrance and its very own secret garden, an enclosed space reached through French doors that offers the perfect place for al fresco drinks.

Wedding Breakfasts: up to 150 (a minimum of 80 guests)

Evening receptions: up to 250 guests

THE HOBART

With pretty views of our fountain and courtyard, the Hobart is one of our smaller, yet perfectly-formed, rooms. Recently redesigned by celebrated interior designer Annabelle Grey, this room offers couples an intimate yet grand space for their big day, the room is beautifully proportioned, has a stunning feature fireplace and huge sash windows which make a great backdrop for an intimate wedding.

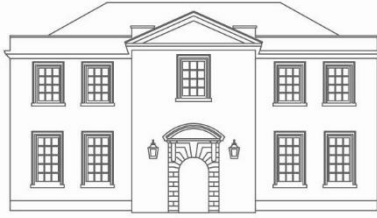
Wedding breakfasts: up to 36 guests (a minimum of 14 guests)

PIERCE ROOM

The best of our first-floor rooms overlooking the main courtyard and fountain which offers guests and couples a commanding view of the House. Based in one of the most peaceful areas of the building, The Pierce Room boasts striking architectural features and is licensed for civil ceremonies. It's a wonderful setting for an intimate wedding

Civil Ceremonies: up to 40 guests

Wedding Breakfasts: up to 40 guests (minimum of 14 guests)



THE ASSEMBLY HOUSE TRADITIONAL 3-COURSE WEDDING MENU

TO START

(Please choose one starter and a vegetarian alternative for your party)

Locally smoked salmon, salmon mousse, pickled cucumber, green herb mayonnaise, pumpernickel GFA

Pressed Norfolk ham hock, Bramley apple chutney, frisee, toasted sourdough GFA, DF

Bresaola, shaved parmesan, rocket, caper berries and truffle mayonnaise GF, DFA

Warm leek and goats cheese tart, sticky fig chutney, tomato and chive dressing V

Double-baked cheddar cheese soufflé, chive cream, warm apple chutney V

Roasted tomato and red pepper soup, crème fraîche and chives GF, DFA, V, VGA

Persian hummus, pistachio, pomegranate and orange, rocket, flat bread VG

MAIN COURSES

(Please choose one dish and a vegetarian alternative for your party)

Rosemary roasted chicken breast, bacon and chipolata, sea salt Parmentier potatoes, roasted carrots, roast chicken
gravy GF, DFA

Sauté chicken breast with white bean, spinach, chorizo and roasted red pepper

Black pepper-glazed duck breast, Pak choi, fondant potato, Seville orange sauce GF, DF

Cannon of lamb, lamb shoulder fritter, ratatouille, herbed gnocchi, basil pesto

Roasted salmon fillet, crushed new potatoes, tender stem broccoli, orange and chive butter GF

Grilled sea bass fillet, crushed celeriac, red pepper fondue, wilted spinach

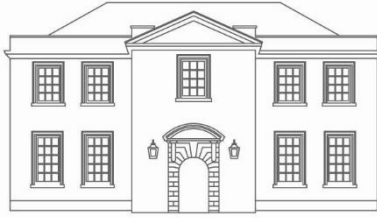
Classic beef bourguignonne; slow cooked beef in red wine, smoked bacon, button mushrooms and baby onions,
smoked mash, fine beans

Tenderloin and slow-cooked belly of pork, warm apple chutney, seed mustard mash, French style peas, cider sauce
GF, DFA

Roasted fillet of beef, gratin potato cake, roasted red onion, spinach puree, Chasseur sauce (£4 supplement)

The Roasts; Choose from Roast loin of pork, roast free range chicken or roast sirloin of beef (£3 supplement) Served
with roast potatoes, Yorkshire puddings, seasonal vegetables, all the trimmings.

Crank's recipe nut roast for vegetarians / vegans



VEGETARIAN AND VEGAN MAIN COURSES

(Please choose one dish for your party)

Beetroot, new potato, apple and artichoke tarte Tatin, wilted spinach, garlic aioli VGA, DF

Sun-dried tomato, mozzarella and basil arancini, red pepper and tomato fondue, rocket, crème fraiche VGA

Red lentil, carrot and apple dhal, spiced roasted cauliflower, yoghurt, mango, coriander V, GF, DFA, VGA

Roasted spiced squash, Moroccan couscous, date ketchup, flaked almonds, saffron oil

DESSERTS

(Please choose one for your party)

Fresh lemon tart, raspberry sorbet, fresh raspberries, crème fraiche V

Baked vanilla cheesecake, blueberry compote, chocolate ice cream V

Italian 'Fallen' chocolate cake, vanilla Chantilly, honeycomb, fudge V, GF

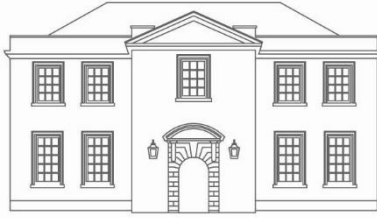
Dark chocolate and cherry choux bun, hot chocolate sauce

Raspberry ripple and white chocolate cheesecake, orange syrup V

Pavlova of Norfolk Summer berries, elderflower syllabub, raspberry sauce (May-Sept only) V

Spiced Norfolk apple sticky toffee pudding, sea salt caramel, custard V

Coffees, Teas and something sweet



THE FAMOUS ASSEMBLY HOUSE AFTERNOON TEA

The most regal way to enjoy The Assembly House - it's what we're famous for!

A little soup appetiser; choose from either roasted tomato and red pepper (VG DF) or cream of cauliflower with sweet sherry (V)

A selection of delicate finger sandwiches to include:

Free-range egg mayonnaise and mustard cress

Roasted ham and seed mustard

Poached salmon, lemon and chive and cream cheese

Cheddar cheese with Bramley apple chutney

Warm Assembly House pork sausage roll

Parmesan, smoked paprika and pistachio shortbread

Coronation chicken bridge roll with mango and coconut

Cheese, Colman's Mustard and chive scone

Classic fruit scone, strawberry jam and clotted cream

Choose four afternoon tea treats from the following sections for your bespoke afternoon tea

Our signature cake Gateau Assembly, layer-upon-layer of jaconde sponge, flavoured buttercreams, and a personalised top with your initials

Choose from the following flavours; Triple chocolate with vanilla butter cream, Raspberry and white chocolate or Strawberry and cream

Something traditional

Classic Bakewell tart, Seasonal fruit tart with vanilla pastry cream, 'Queen of Hearts' jam tart or Raspberry and coconut Madeleines

The Shot Glass

Lemon meringue pie, Passion fruit posset, Tea-time sherry trifle, Eton mess or Millionaires' shortbread

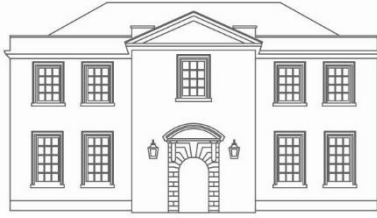
The Macaron

Raspberry ripple cheesecake, Buck's Fizz, Sea salt caramel, Chocolate orange or Rose and vanilla

Our Special Assembly House English Breakfast Blend from Wilkinson's Norwich

Pick four afternoon tea treats to create your own bespoke tea. We are happy to help with flavour combinations and choices: after all we serve almost 100,000 afternoon teas a year!

Each menu chosen can be adapted for any dietary requirements



THE ASSEMBLY HOUSE CANAPÉS

Choose a selection of six for your reception, with five pieces served per person at £6.95 per person

SERVED HOT

Warm Binham Blue and creamed leek tarts V

Sun-dried tomato, basil and mozzarella arancini V

Colman's Mustard cheese scone with whipped mustard butter V

Chorizo and roasted tomato chutney tarts

Ham hock and parsley fritter, apple sauce

SERVED COLD

Whipped goat's cheese and truffle honey croutes V

Creamed Stilton, chive and celery V

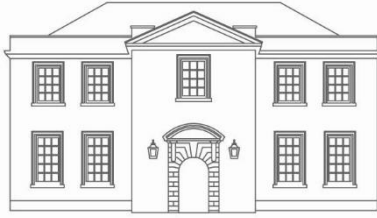
Smoked salmon, lemon, cucumber and cream cheese tartlet

Feta, mint and olive tarts VG

Prawn cocktail tartlets with avocado and tomato

Chilled shot of gazpacho with extra virgin olive oil VG

Red pepper hummus, beetroot and olive oil croustades VG



EVENING BUFFET OPTIONS

(Only available to be served following a Wedding Breakfast)

The Great British Cheeseboard: A selection of wonderful British cheeses from artisan makers, baby pork pies, charcuterie boards, breads, biscuits, fruit, homemade piccalilli and chutney

£12 per person

The Norfolk Pulled-Pork Roast: Roasted, local-sourced pulled-pork shoulder, crackling, sage and onion stuffing, apple sauce. Served by our chefs

£10 per person

Fish and Chips: Battered fish goujons, chips, mushy peas, curry sauce, lemon, pickled gherkins and onions, bread and butter

£10 per person

Hot bacon rolls, brown and red sauces

£4.95 per person

POTS AND SHOTS

Keep the party going with our famous pots and shots menu! Mini classics, served canapé-style to your evening reception guests in mini pots and dainty shots

House chilli, rice, sour cream, guacamole and crispy tortilla

Chicken Madras, rice, mango chutney and coconut

Norfolk Butcher's sausages, cowboy beans and bacon

Red lentil, carrot and apple dhal, poppadom VG

Three-cheese macaroni with parsley crumb V

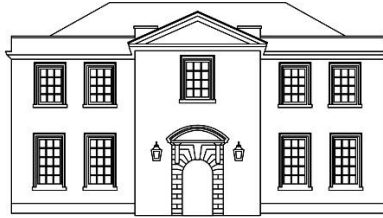
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Millionaire's caramel shortbread mousse shots

Traditional Eton Mess

£19 per person

If no evening buffet is required, there will be a charge of £1.50 per person made for cutting and laying-out of the wedding cake



THE ASSEMBLY HOUSE

TESTIMONIALS

“My husband and I would like to say a MASSIVE thank you to you and your team for helping us have the best day of our lives on Saturday. We have been inundated with compliments about the venue, food and excellent staff at the Assembly House and we couldn’t have asked for a more perfect day.”

EMME AND MARK GALLAGHER

“Thank you for all your fantastic organisation, professionalism and hard work. All of our guests were incredibly impressed with the venue, food and staff and we all had a magical day. Thank you!!!”

VICTORIA AND NICK HOOD

“We would like to say a heartfelt thank you to all the team at The Assembly House. We had an absolutely amazing day, from start to finish. It was perfect and we loved every single moment! Jamie did a fantastic job and all the staff, food, cake, venue, every little part of it was perfection. Our families and friends were blown away by it and the kind and positive comments keep on coming!”

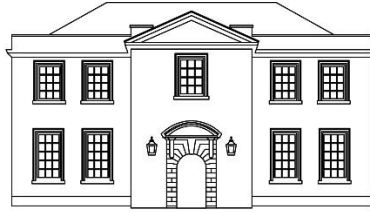
LINDA AND PETE WESTON

“So it’s all back to earth and reality now after what’s been an amazing few days. The wedding day was just perfect and I cannot praise you guys enough. Everything ran so smoothly and at no point did I worry for things to happen, as I knew that it would all be fine. So thank you so much for that. Of course, a special mention to the team who I just think are fantastic!”

TARA AND MIKE SCOTT

“I just wanted to say thank you for making our wedding day perfect. We and our guests had an amazing day and we were very well looked after by Jamie. Everything was just perfect from the food, rooms, reception and staff. I would definitely do it again minus the planning! :)”

ANNA AND HOWARD LOMAX



THE ASSEMBLY HOUSE

TERMS AND CONDITIONS

Below are the less glamorous parts of the wedding – the terms and conditions. Have a read through these and if there are any queries, please give us a call.

1. **PROVISIONAL BOOKINGS.** We are happy to hold for 14 days, we just require your full contact details.
2. **MINIMUM NUMBERS.** Each one of our beautiful rooms has a minimum number of adult guests for the room. This is the number you will be charged for even if the number of guests falls below this.
3. **CONFIRMATION AND DEPOSITS.** The Assembly House requires written confirmation of a booking, together with a payment of £1,000. This amount is non-refundable and non-transferable in the event of cancellation.
4. **CANCELLATION FEES.** Should you have to cancel your wedding the following charges will apply: Less than 30 days prior - 100 per cent estimated cost • 30 days or less - 80 per cent • 31 to 90 days - 60 per cent • 91 – 120 days - 40 per cent.
5. **CONFIRMING FINAL NUMBERS.** A payment of 100 per cent of the total estimated cost is due one month prior to the wedding along with final numbers and details. We would kindly ask that the remainder of the invoice is paid within seven days of the final invoice being received.
6. **FOOD AND BEVERAGES.** Only food and drink purchased from The Assembly House is to be consumed on the premises. The Assembly House reserves the right to remove products bought externally and to charge the client for loss of revenue.
7. **CONDUCT.** The Assembly House reserves the right to refuse entry and, should it be deemed necessary, to close down an event without notice.